

ISLE OF ANGLESEY COUNTY COUNCIL	
Report to	The Executive
Date	13 January 2014
Subject	The Executive's Forward Work Programme
Portfolio Holder(s)	Cllr Ieuan Williams
Lead Officer(s)	Deputy Chief Executive
Contact Officer	Huw Jones Interim Head of Democratic Services (Tel. 01248 752108)
Nature and reason for reporting:	
To seek approval of the Executive's updated Forward Work Programme in accordance with the Council's Constitution.	

A – Introduction / Background / Issues
See CH – Summary

B – Considerations
See CH – Summary

C – Implications and Impacts		
1	Finance / Section 151	-
2	Legal / Monitoring Officer	-
3	Human Resources	-
4	Property Services	-
5	Information and Communications Technology (ICT)	-
6	Equality	Impact assessments will need to have been undertaken on all new or revised policies submitted to meetings of the Executive

C – Implications and Impacts		
7	Anti-poverty and Social	-
8	Communication	-
9	Consultation	-
10	Economic	-
11	Environmental	-
12	Crime and Disorder	-
13	Outcome Agreements	-

CH – Summary	
1.0	Background
1.1	The Executive’s forward work programme enables both Members of the Council and the public to see what key decisions are likely to be taken by the Executive over the coming months. It includes information on the decisions sought and who the lead officers and portfolio holders are for each item.
1.2	The Executive’s Forward Work Programme for the period February – July 2014 is attached.
1.3	It should be noted, however, that the forward work programme is a flexible document as not all items requiring a decision will be known that far in advance and some timescales may need to be altered to reflect new priorities etc. Arrangements are therefore in place to review the list of items and submit updates to the Executive on a monthly basis. Both strategic and operational issues are covered to inform the scrutiny process. Some items are likely to be determined by portfolio holders under delegated authority.

2.0 **Role of Scrutiny**

- 2.1 The Board of Commissioners have already acknowledged the importance of the scrutiny role, and in particular task and finish groups, in the process of supporting the corporate work programme.
- 2.2 This work programme offers a basis for further developing the work of the scrutiny committees. Further refinement of the work programme will be necessary to ensure better alignment of the schedule of meetings in the future in order to allow for pre-decision scrutiny.

D – Recommendation

Members of the Executive are requested to:

confirm the attached updated work programme which covers February – July 2014;

identify any matters subject to consultation with the Council's Scrutiny Committees and confirm the need for Scrutiny Committees to develop their work programmes further to support the Executive's work programme;

note that the forward work programme is updated monthly and submitted as a standing monthly item to the Executive.

Name of author of report: Huw Jones
Job Title: Interim Head of Democratic Services
Date: 2 January 2014

Appendices:

Executive Forward Work Programme: February – July 2014.

Background papers

Previous forward work programmes.

THE EXECUTIVE'S FORWARD WORK PROGRAMME

Period: February – July 2014

Updated: 2 January 2014



The Executive's forward work programme enables both Members of the Council and the public to see what key decisions are likely to be taken by the Executive over the coming months. It includes information on the decisions sought and who the lead Officers and Portfolio Holders are for each item.

The Executive's draft Forward Work Programme for the period **February – July 2014** is outlined on the following pages.

It should be noted, however, that the work programme is a flexible document as not all items requiring a decision will be known that far in advance and some timescales may need to be altered to reflect new priorities etc. The list of items included is therefore reviewed regularly.

Some matters identified in the forward work programme may be delegated to individual portfolio holders for approval.

Reports will be required to be submitted from time to time regarding specific property transactions, in accordance with the Asset Management Policy and Procedures. Due to the influence of the external market, it is not possible to determine the timing of reports in advance.

Issues to be reported to the Council's Sustainability Board are currently under review.

* Key:

Strategic – key corporate plans or initiatives

Operational – service delivery

For information

THE EXECUTIVE'S FORWARD WORK PROGRAMME

Period: February – July 2014

Updated: 2 January 2014

	Subject and * Category (Strategic / Operational / For information)	Why the decision is sought from the Executive	Lead Department	Responsible Officer/ Lead Member & contact for representation	Pre-decision / Date to Scrutiny	Date to Executive	Date to Full Council
1	Corporate Scorecard – Qtr 3, 2013/14 Category: Strategic	Quarterly performance monitoring report.	Deputy Chief Executive	Bethan Jones Deputy Chief Executive Cllr Alwyn Rowlands	3 February 2014	10 February 2014	
2	2013/14 Revenue and Capital Budget Monitoring Report – Qtr 3 Category: Strategic	Quarterly financial monitoring report.	Deputy Chief Executive	Clare Williams Head of Function – Resources Cllr Hywel Eifion Jones		10 February 2014	
3	2014/15 Budget Category: Strategic	Adoption of final proposals for recommendation to the County Council.	Deputy Chief Executive	Clare Williams Head of Function – Resources Cllr Hywel Eifion Jones	Corporate – 14 Jan 2014 Partnership – 15 Jan 2014 Democratic – 30 Jan 2014	10 February 2014	27 February 2014
4	Housing Revenue Account (HRA) Business Plan and HRA Shadow Business Plan Category: Strategic	Approval.	Community	Shan L Williams Head of Housing Cllr Kenneth P Hughes		10 February 2014	
5	Standard Charge 2014/15 – Council Care Homes Category: Strategic	Approval.	Community	Clare Williams Head of Function – Resources / Gareth Llwyd Business Support Unit Manager Cllr Kenneth P Hughes		10 February 2014	

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6	Independent Sector Residential and Nursing Home Fees 2014/15 Category: Strategic	Approval.	Community	Gareth Llwyd Business Support Unit Manager Cllr Kenneth P Hughes		10 February 2014	
7	Charges for community care services 2014/15 Category: Strategic	Approval.	Community	Gareth Llwyd Business Support Unit Manager Cllr Kenneth P Hughes		10 February 2014	
8	The Executive's Forward Work Programme Category: Strategic	To update the work programme.	Deputy Chief Executive	Huw Jones Interim Head of Democratic Services Cllr Ieuan Williams		17 February 2014	
9	Changes to the Constitution – Presiding Member Category: Strategic	Approval.	Deputy Chief Executive	Lynn Ball Head of Function - Council Business / Monitoring Officer Cllr Alwyn Rowlands		17 February 2014	27 February 2014
10	Changes to the Constitution – Remote Attendance Category: Strategic	Approval.	Deputy Chief Executive	Lynn Ball Head of Function - Council Business / Monitoring Officer Cllr Alwyn Rowlands		17 February 2014	27 February 2014

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11	Updates to the Constitution – Family Absence Regulations Category: Strategic	Approval.	Deputy Chief Executive	Lynn Ball Head of Function - Council Business / Monitoring Officer Cllr Alwyn Rowlands		17 February 2014	27 February 2014
12	HRA Subsidy Reform Category: Strategic	Changes and impact of the Housing Revenue Account subsidy system in Wales.	Community	Clare Williams Head of Function – Resources / Shan L Williams Head of Housing Cllr Kenneth P Hughes		17 February 2014	
13	Housing Rents 2014/15 Category: Operational	Approval of proposed rent increase for 2014/15 for Council house tenants.	Community	Shan L Williams Head of Housing Cllr Kenneth P Hughes		17 February 2014	
14	Service Charges for Council Tenants and Leaseholders Category: Strategic	Adoption of policy to introduce service charges to tenants.	Community	Shan L Williams Head of Housing Cllr Kenneth P Hughes		17 February 2014	
15	Affordable Housing Category: Strategic	For information, as requested by the Finance Portfolio Holder (as per Executive minutes - 21.10.13).	Community	Shan L Williams Head of Housing Cllr Kenneth P Hughes		17 February 2014	

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16	National Model for Improving Schools Category: Strategic	Approval.	Lifelong Learning	Dr Gwynne Jones Director of Lifelong Learning Cllr Ieuan Williams		17 February 2014	
17	North Wales Residual Waste Treatment Project Category: Strategic	Approval to continue the project.	Sustainable Development	Dewi Williams Head of Environment and Technical Cllr Richard Dew	3 February 2014	17 February 2014	27 February 2014
18	Consideration of the Lease at Newry Beach, Holyhead Category: Strategic	To respond to a request from the developer with regard to the proposed Waterfront development.	Sustainable Development	Dewi Williams Head of Environment and Technical Cllr Richard Dew		17 February 2014	
19	Community Benefit Contributions Category: Strategic	Secure formal endorsement for the Council's policy and strategy.	Sustainable Development	Dylan Williams Head of Economic and Community Regeneration Cllr Aled Morris Jones		17 February 2014	
20	Môn/Gwynedd Building Control Integration Category: Operational	Support the proposed joint working arrangements.	Sustainable Development	Jim Woodcock Head of Regulation Cllr J Arwel Roberts		17 February 2014	

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21 The Executive's Forward Work Programme Category: Strategic	To update the work programme.	Deputy Chief Executive	Huw Jones Interim Head of Democratic Services Cllr Ieuan Williams		17 March 2014	
22 Annual Equality Report Category: Strategic	To approve the annual report for publication	Deputy Chief Executive	Huw Jones Interim Head of Democratic Services Cllr Kenneth P Hughes		17 March 2014	
23 Discretionary Rate Relief Policy for Charities and Non Profit-Making Organisations Category: Strategic	Approval to extend the Policy.	Deputy Chief Executive	Clare Williams Head of Function - Resources Cllr Hywel Eifion Jones		17 March 2014	
24 Discretionary Housing Payments for 2013/14 Category: Strategic	Report on the administration of the scheme and adopt any changes to the policy in future.	Deputy Chief Executive	Clare Williams Head of Function - Resources Cllr Hywel Eifion Jones		17 March 2014	
25 Public Sector Housing Capital Programme 2014/15 Category: Strategic	To approve the capital programme and allocated budget.	Community	Shan L Williams Head of Housing Cllr Kenneth P Hughes		17 March 2014	

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26	Common Allocations Policy Category: Strategic	Adoption of new Common Allocations Policy.	Community	Shan L Williams Head of Housing Cllr Kenneth P Hughes		17 March 2014	
27	Options appraisal on the Housing Services Building Maintenance Unit Category: Operational	Decision required on the provision of the Council housing maintenance service.	Community	Shan L Williams Head of Housing Cllr Kenneth P Hughes		17 March 2014	
28	Deposit Local Development Plan Category: Strategic	For comment / support before submission to the Joint Planning Policy Committee.	Sustainable Development	Jim Woodcock Head of Regulation Cllr J Arwel Roberts		17 March 2014	
29	Joint Working with Horizon Category: Strategic	Approval to proceed with improvements to the A5025.	Sustainable Development	Dewi Williams Head of Environment and Technical Cllr Richard Dew		17 March 2014	
30	The Executive's Forward Work Programme Category: Strategic	To update the work programme.	Deputy Chief Executive	Huw Jones Interim Head of Democratic Services Cllr Ieuan Williams		22 April 2014	
31	Local Housing Strategy 2014-2019 – draft Category: Strategic	To approve the strategic direction prior to consultation.	Community	Shan L Williams Head of Housing Cllr Kenneth P Hughes		22 April 2014	

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32	The Executive's Forward Work Programme Category: Strategic	To update the work programme.	Deputy Chief Executive Huw Jones Interim Head of Democratic Services Cllr Ieuan Williams		May 2014	
33	Corporate Scorecard – Quarter 4, 2013/14 Category: Strategic	Quarterly performance monitoring report.	Deputy Chief Executive Bethan Jones Deputy Chief Executive Cllr Alwyn Rowlands		May 2014	
34	2013/14 Revenue and Capital Budget Monitoring Report – Quarter 4 Category: Strategic	Quarterly financial monitoring report.	Deputy Chief Executive Clare Williams Head of Function - Resources Cllr Hywel Eifion Jones		May 2014	
35	The Executive's Forward Work Programme Category: Strategic	To update the work programme.	Deputy Chief Executive Huw Jones Interim Head of Democratic Services Cllr Ieuan Williams		June 2014	
36	Welsh Language Scheme Monitoring Report Category: Operational	To ratify the annual report for submission to the Welsh Language Commissioner.	Deputy Chief Executive Huw Jones Interim Head of Democratic Services Cllr Ieuan Williams		June 2014	

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37 Lein Amlwch Category: Strategic	Decision required on the future of the Line.	Sustainable Development	Dewi Williams Head of Environment and Technical Cllr Richard Dew		June 2014	
38 The Executive's Forward Work Programme Category: Strategic	To update the work programme.	Deputy Chief Executive	Huw Jones Interim Head of Democratic Services Cllr Ieuan Williams		July 2014	

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